

Order Name: **KY Department of Education**

Aramark -
WKU
Catering
2355 Nashville
Rd, Bowling
Green, KY 42101
270.745.5242

ORDER #34674

Wednesday, 4/22/2020

Ordered On: 1/6/2020



Confirmation Pending

Customer Information

First Name:	Tammy
Last Name:	Vonderheide
Address:	904 Rose Road
City:	Ashland
State:	KY
Zip:	41102
Company/Department:	Kentucky Educational Development Corporation
Email:	tammy.vonderheide@kedc.org
Phone:	606-928-0205
Building:	KCC
Budget/Banner/Foundation #:	check
Work Phone:	606-928-0205
Tax Exempt:	True
Exempt Info:	department of education

Delivery / Pickup Information

Method:	On-Campus Delivery
Delivery Contact:	Jennifer Baker
Company/Department:	KY Educational Development Corporation
Address:	300 Sower Blvd 5th Floor
City:	Frankfort
State:	KY
Zip Code:	40601
Delivery Phone:	502-564-1979 ex: 40601
	: jennifer.baker@education.ky.gov
Salesperson:	Barbara Norton
Building:	KCC
Room #:	163 ABC

Payment Information

Payment Type:	Check
Event Authorized By:	Event Not Yet Authorized

Event Information

Guest Count:	250
Pick-up/Delivery Date:	Wednesday, 4/22/2020
Arrival Time:	10:00 AM
Food Start Time:	11:00 AM
Food End Time:	12:30 PM
Event End Time:	4:00 PM

FOOD

	Qty.	Price	Ext.
Heartland Buffet	250	\$16.99	\$4,247.50
<ul style="list-style-type: none"> • Iced Water • Iced Tea • Baby Spinach Salad • Bakery Fresh Roll with Butter 			

GMW

- Roasted New Potatoes
- Fresh Herbed Vegetables
- Grilled Lemon Rosemary Chicken
- Oreo Blondie

* Any amount charged by Aramark (such as an administrative, service, delivery, labor, or other charge or fee), unless expressly designated as a tip or gratuity, is not for the benefit of any employee(s) and is not a tip or gratuity. Charges or fees other than those designated as tips or gratuities are not distributed to employees except where expressly stated otherwise in writing.

Order Totals

Sub Total	\$4,247.50
Order Total	\$4,247.50
Balance Due	\$4,247.50

Special Instructions

DISPOSABLES

**CATERING DO ICE TEA FOR 125 GUEST
AND LEMONADE FOR 125 GUEST**

Order #34674

Tracking Message for order 34675

Message From: Barbara.Norton

Date: 2/3/2020 / Time: 9:06 AM

I confirm the booking of WKU Restaurant and Catering Group to provide catering services for the attached invoice.

- I agree to all details on this invoice including time and place of event.
- I agree that any changes to this invoice must be confirmed **IN WRITING** and will require (3) three business days notice, or a charge may be incurred. Any cancellations must be made (3) three business days prior to the function. Cancellations less than 24 hours prior to the event will be charged 100% of the total invoice. Cancellations 25 to 74 hours prior to the event will result in a 30% cancellation fee based on final guarantee.
- *****PLEASE NOTE:** Due to the regulation of the Health Department, and catering industry standards, *any food not consumed at the event may not be removed except by WKU Restaurant and Catering Group.*
- *****PLEASE NOTE:** The reservation and setup of tables, chairs and any other miscellaneous equipment for an event is the responsibility of the client. WKU Restaurant and Catering Group **DOES NOT** make any of these arrangements. Special events handles all equipment.

SIGNATURE Jimmy D. Vanderheide DATE 02/03/2020

Please Sign and fax back to 745-5144 or scan and return by email to wkucatering@wku.edu

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	: jennifer.baker@education.ky.gov
Salesperson:	Barbara Norton
Building :	KCC
Room #:	163 ABC

Payment
Information

Payment Type :	Check
Event Authorized By:	Event Not Yet Authorized

Event Information

Guest Count:	250
Pick-up/ Delivery Date:	Wednesday, 4/22/2020
Arrival Time:	7:00 AM
Food Start Time:	8:00 AM
Food End Time:	11:00 AM
Event End Time:	4:00 PM

BEVERAGE

	Qty.	Price	Ext.
Iced Water - per gallon • Add More Water if Needed	15	\$1.49	\$22.35
Regular Coffee - per person	225	\$2.29	\$515.25
Decaffeinated Coffee - per person	25	\$2.29	\$57.25

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Order Totals

Sub Total	\$594.85
Order Total	\$594.85
Balance Due	\$594.85

Special Instructions

DISPOSABLES

Order #34675

Tracking Message for order 34674

Message From: Barbara.Norton

Date: 2/3/2020 / Time: 9:05 AM

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SIGNATURE Jeremy D. Vanderbeide DATE 02/03/2020

Please Sign and fax back to 745-5144 or scan and return by email to wkucatering@wku.edu